

Clarborough & Welham  
**Neighbourhood Plan**

**Steering Group Meeting**

11 December 2013 at the King's Arms, High Street from 2 pm

**Minutes**

1     **Present:** Andrew Avery, Greg Herdman, Alf Moffitt, Paul Willcock

2     **Apologies:** Janet Duke, Val Waring, Steve Walker

3     **Timeline:**

PW displayed a Gantt Chart Timeline which illustrated the process of the Neighbourhood Plan as set out by Mike Dando. There was some discussion of the chart and the process. It was agreed that some outline of this sort was useful – but in a much smaller format!

4     **Consultation Events:**

The type and format of consultation events was discussed at some length. There was some disagreement over the value of 'open' events. This was reserved for further discussion. PW suggested that there was an urgent need to plan out events for January to March 2014 if we were to have any chance of the Timeline being followed. The following groups within the community were identified:

Residents, businesses (both obvious eg pubs and less obvious), Groups (eg Scouts), Organisations (eg Village Ventures), School, Health services, Land Trusts (eg Notts Wildlife Trust).

There was concern at the width of this grouping – are we casting the net too far?

AA volunteered to draw up a matrix of the possible meetings to cover this range of meetings.

5     **Publicity:**

It was suggested that we try to get articles in Retford Times through the Village Correspondent and Retford Life. GH said the deadline for the next Village Newsletter was 20 January. He also suggested the use of Facebook and Twitter to try to reach the younger members of the villages communities. He agreed to follow this up with the secondary schools.

6     **AOB:**

AM had contacted A1 housing and there were 12 applicants for 2 houses which became vacant in recent months. There are 30 houses in the villages.

AA suggested that PW be reimbursed for expenditure to date on paper etc. *This was agreed.*

7     **Date for next Meeting:**

This was left open until after the meeting with Mike Dando on 13 December 2013