

Minutes of the Clarborough & Welham Parish Council meeting held in the Clarborough Village Hall , Main Street, Clarborough on Monday 5th December 2016 at 7.00pm

Present: Cllr Gibson (Chair), Cllr F Robinson, Cllr B Robinson, Cllr Bowler, Cllr George, Cllr Baines and Cllr Willcock

Others present: Mrs Davies (Clerk), PCSO Airey, District Cllr Kath Sutton, Mr Oats (Footpath Warden) and members of the public

560/16 To receive apologies for absence

Apologies received and approved from Cllr Avery.

561/16 To receive any Declarations of Interest in any items on the agenda

No declarations received.

562/16 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey & Mr Oaks Footpath Warden

Mr Oaks gave his Path Wardens report for December:

- Bridleway No.3 – a grant bid was made earlier in the autumn and is now being considered by Notts County Council – Mr Oaks will keep the pressure on.
- Footpath No.12 – No news has yet been received from Anglian Water with respect to the resurfacing.
- Seasonal Closure of byway No.2 (Market Hill) – the installation of the byway gates and road signs is complete. A gate has been installed at the junction with Bridleway No. 14 with another gate installed at the Leverton Road end of Bridleway No. 14.
- There is an existing gate at the Welham Road crossing.

The closure procedures are as follows:

From 1st November-30th April annually the gates will be closed and the metal barred side of the gate will be padlocked, whereas, the bridle gate will be closed but not padlocked, so that those able to use the byway will be those on foot, bicycle, horseback and motorbike, but not those in or on 4 wheeled motorised vehicles and horse & carts.

From 1st May-31st October annually the gates will be padlocked open, so that those able to use the byway will be those on foot, bicycle, horseback and motorbike and 4 wheeled motorised vehicles and horse & carts.

In the event of a wet summer or other situations that could result in serious damage to the surface of the byways that are being gated, it would be possible for us to temporarily close them.

The aim of the seasonal closures is to maximise the use of these byways for all rights of way users, by protecting their surfaces from serious damage.

District Cllr Kath Sutton reported that planning application 16/01304/COU – the former farm shop at Barcroft House, Main Street, Clarborough has been refused.

PCSO Airey gave his November report for the Clarborough & Welham Parish. The Chair thanked PCSO Airey for all his support over the year and reported that at the Central Bassetlaw forum meeting; the parishes that attended the meeting all praised PCSO Airey.

The Editor of the parish newsletter reported that they have donated £1k toward good causes locally.

A resident asked how far back the hedge on Smeath Lane was going to be cut back; the Chair reported that it would be cut back to the stumps.

563/16 To approve minutes of the meeting held 17th October 2016

Cllr Willcock proposed to accept the minutes of the meeting held 17th October 2016 as a true record; this was seconded by Cllr B Robinson and resolved by the Council.

564/16 To receive updates from the actions of the meeting held 17th October 2016

Min 534/16 – Cllr Willcock has not yet distributed leaflets regarding parking on Hillview Cres

Min 535/16 – the light next to the OAP bungalow has been repaired

Min 547/16 – the Chair has circulated the minutes from the Central Bassetlaw Forum meeting and the manhole cover outside the village hall is still to be repaired

Min 553/16 – The Welham bus shelter had already been cleaned up when the Chair visited it following the last meeting. The Chair reported that the over height gantry is still not working correctly

565/16 To receive reports from other meetings

The Chair reported on the Central Bassetlaw Forum meeting – information to note is:

- A joint grassing cutting contract was suggested to obtain a favourable price
- A discuss regarding operating a Lengthsman Scheme; however funding for next year may not be available; plus a discussion regarding comparison insurance quotes.

- Cllr Baines gave an update on the arrangements for the W.I Christmas party; 90 people will be attending and the arrangements are going well.

566/16 To receive play area inspection reports

Cllr Bowler has carried out the inspection report on the 4th December with no matters of concern.

567/16 To consider planning applications, note any correspondence and decision notices as listed

Application: 16/01314/FUL

Location: Kings Arms, Main Street, Clarbrough

Proposal: Retain and reposition two new air conditioning units

Application: 16/01612/VOC

Location: Village Stores, Mian Street, Clarbrough

Proposal: Vary condition 4 of planning permission 12/01641/FUL to amend the landscaping scheme to the shop frontage and allow block paving with parking layout and planting along the side boundary

The Council considered the above applications and Cllr George proposed not to make any objections to both applications; this was seconded by Cllr Baines and resolved by the Council.

Decision Notices

Application: 16/01304/COU

Location: former farm shop at Barcroft House, Main Street, Clarbrough

Proposal: Change of use of former farm shop to annex/day room for disable relative

Decision: Refused application

568/16 To receive Neighbourhood Plan update

Cllr Willcock gave the following report:

Examination

The Examination Report was received on 24 November. There were some changes Recommended. We would have to be very concerned at damage done to the Plan if we decided to go against any of the Recommendations and then it would actually become a decision taking by BDC. The main Recommendations are:

- a. Amalgamation of Policies 1 & 3, which both deal with BDC land. There are some wording changes in this but with no substantial content changes as a result.

- b. Removal of designation 'Local Green Space' for BDC land. This is a technical definition, which protects the land but it does not meet. We were expecting this but took the risk of leaving it in!
Further Recommendation on this is to look for LGS designation in about 5 years time, when our ideas for it have been carried out.
- c. Tacitly approved of the layout of the land with majority of housing within development boundary and the 'open space' occupying the rest of the land to the west as in keeping with protecting the Chesterfield Canal SSSI, as we are now required to call it!
- d. Other changes to the plan are all minor.

BDC contact thinks this is a really good Report and we should be very happy as it allows us to move on quickly, probably least altered of all Examiner Reports so far received for BDC Plans!

Some of the Recommendations, in relation to putting documents on the website, have already been implemented.

Summary – the Plan is almost unchanged in its content and intent.

Next Stages

- a. Steering Group met on Friday 2 December and approved all the changes and considers the wording is now strengthened and clarified. We had to complete a Decision Statement, which specifies our response to each of the Recommendations in the Report.
- b. Ask that the Parish Council adopt the Plan with motion:

"Clarborough & Welham Parish Council approve the Report of the Examiner for the Neighbourhood Plan and the response of the Steering Group to this."
- c. BDC Full meeting – 15 December 2016 at Retford Town Hall. It will be formally approved there along with the Referendum date.

Referendum

The Referendum date has been set by BDC as 2 February 2017. BDC handle all the technical side of this, at a cost of £5,000:

Venue	- Clarborough Village Hall
Time	- 7 am to 10 pm
Count	- after closing at 10 pm.

Steering Group have prepared the usual level of publicity for a NP event:

- i) All documents will appear on the website and be displayed on PC notice board in the Village Hall
- ii) 3 leaflets going out on 30/31 December, 14 January, 28 January
- iii) Posters of various types as usual

Final thought

We must not forget that the BDC land is but one Policy of the Plan; there are 8 others, all of which could see major improvements in the Parish over the next 15 years if we are able to fully implement them.

569/16 To approve the report of the Examiner for the Neighbourhood Plan and the response of the Steering Group to the report

Cllr Willcock read out the report and response of the Steering Group to the report. Cllr Willcock proposed to approve the report and the responses; this was seconded by Cllr Bowler and resolved by the Council.

570/16 To approve the Licence Agreement as provided by Bassetlaw District Council to undertake maintenance of the land proposed to be transferred to the Parish Council off Broad Gores if the N.Plan is approved at Referendum by the Parish

Following discussion Cllr Willcock proposed to approve the licence agreement as above; this was seconded by Cllr Bowler and resolved by the Council. Cllr Willcock has requested for the boundary of the land to be marked out.

571/16 To consider funding for the maintenance of the gifted land

Cllr Willcock reported that the Awards for All people have approved for the unspent grant money given to write the N.Plan; can be used to fund the clearing of the land. The Council had no objections to this. Cllr Willcock asked if a discussion on the land management could be put on the February agenda.

572/16 Finance: – To approve payments as listed and receive financial update

The Clerk circulated copy of the October finances and bank statements for the Council to view. Cllr George proposed to approve the following payments; this was seconded by Cllr F Robinson and resolved by the Council.

- a) Clerk's November wage £187.79 (1938)
- b) Poppy Appeal – Remembrance Wreath £35.00 (1939)
- c) Holmes Groundcare Maintenance for October grass cut £175.56 (1940)
- d) B.T phone/broadband £184.68 (DD)
- e) Clarborough Scouts – litter pick £60.00 (1941)
- f) SLCC subscriptions £77.00 (1942)
- g) Parish Clerk's December wage and expenses £183.41 (1943)
- h) P Gibson – Xmas event expenses £68.47 (1944)
- l) Poppy Appeal – additional donation £15.00 (1945)

573/16 To consider quotation for the hedge cutting on Smeath Lane

The Council considered the quotations received and Cllr B Robinson proposed to approve the quotation for £300; this was seconded by Cllr F Robinson and resolved by the Council. Two volunteers are required to help with the traffic management. The Chair is to obtain copy of the Public Liability prior to the work being carried out.

574/16 To consider a request from the Scouts to have access to the Council's internet connection

The Council has no objections to the Scouts using the internet connection subject to receiving more information e.g. access to the router

575/16 To report any Highways/Rights of Way/Service faults

The Chair reported that the hedge on Clarborough Hill has been cut back and that six faulty street lights have been reported as faulty from Welham to Clarborough.

576/16 To receive any updates on flooding issues

Cllr Baines commented on a blockage in the dyke; it was noted that Highways have written to several residents and farmers asking them to clear the dykes they are responsible for.

The Clerk has not received a reply from the B.D.C drainage engineer; a copy of the information has been forward to Cllr Alvey to following up.

577/16 To consider grass cutting contract for 2017

The Chair is meeting with Cllr Bowler and Cllr Willcock on Sunday to look at the areas that require quoting for.

578/16 Proposal to discuss the red telephone box on Smeath Lane

Cllr Willcock asked if anything could be done to improve the condition of the red telephone box on Smeath Lane. The Chair contacted the Heart Beat Trust who has already adopted the phone box to use as a defibrillator station; to see what their plans were for the box as a defibrillator has already been installed on Main Street. The Chair asked if the Trust decided

they no longer require the kiosk; does the council want to adopt it but there are maintenance/electric costs to consider. It was decided that the Chair will put an article in the parish magazine asking for resident's comments.

579/16 To consider holding A Nation's Tribute and WW1 Beacons of Light on 11th November 2018

Cllr Bowler circulated information to the Councillors to see if the Council would like to hold a public event – it was decided to defer this item to the January meeting.

580/16 To consider installation of additional bollards on the village hall driveway

The Chair reported that people are still using the grass verge to park their cars on and also the driveway. It was decided to monitor the situation for the time being.

581/16 Ideas for the 2017 budget

- New Christmas tree lights for next year.

582/16 To receive update on the Logo competition

Cllr Willcock reported that nobody has submitted any ideas for the Parish logo competition. Therefore, he met with Cllr Bowler and Cllr George to put some ideas together. The Council considered the options and Cllr Bowler proposed to accept the preferred logo; this was seconded by Cllr F Robinson and resolved by the Council.

583/16 Proposal to discuss the Christmas Tree Lighting event and approve donation to a local charity.

Cllr Willcock gave an update on the preparations for the event. Cllr Baines proposed to donate any monies made from the table stalls/donations to the Bassetlaw Hospice; this was seconded by Cllr George and resolved by the Council.

The Chair reported on the condition of the Christmas lights and suggested budgeting for a new set; it was agreed that the Chair can dispose of the current set of lights after the event.

Cllrs B & F Robinson have organised the mulled wine.

584/16 Consultation on the Bassetlaw Local Plan

It was agreed that the Chair and Cllr Willock will meet and send a response to the consultation on behalf of the Council.

585/16 Approve 2017 meeting dates

Cllr George proposed to accept the 2017 meeting dates; this was seconded by Cllr Baines and resolved by the Council.

16th January, 27th February, 3rd April, 15th May, 26th June, 31st July, 4th September, 16th October, 27th November, 15th January 2018

580/16 To receive any items for information and future agenda items

- Litter picking
- A Nation's Tribute and WW1 Beacon of Light
- Feedback from the Christmas events
- Grass cutting
- Precept
- Smoking in Play Parks consultation

581/16 Time and date of next Parish Council Meeting

The next Parish Council meeting will be held on the 16th January 2017 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

The Chair closed the meeting at 9.15pm.