

Clarborough & Welham Neighbourhood Plan Steering Group Meeting

25 November 2013 at 56 Broad Gores from 1.30 pm

Minutes

- 1 **Present:** Janet Duke, Greg Herdman, Alf Moffitt, Paul Willcock
 - 2 **Apologies:** Andre Avery, Val Waring
PW explained that AA had recruited Val Waring to the Steering Group.
 - 3 **Matters arising from Minutes of last meeting (4 November)**
AM pointed out the mis-spelling of his name. PW apologized
 - 4 **Meetings with village groups**
 - a) GH reported on his meeting with Village Hall committee. Not very satisfactory due to events within the committee on the night.
 - b) Village Ventures. AA had been and talked to 24 people. To be on their next agenda.
 - c) Sure Start. JD Talked to a small group of parents and there appeared to be several interested.
 - d) PW reported several replies to letters sent out. Over 50's Keep Fit had turned it down; Bowls, IT Groups have dates, Scouts & WI no response to date.
 - 5 **Publicity**

After a brief discussion it was decided to adopt, for the time being, the posters produced by PW. There were some corrections to grammar!! Detailed content of different posters and the 2 side flier and the 4 side leaflet. Again, minor wording changes were agreed. It was agreed to look at buying a rollout display unit from Burgess Design.

Victorian Market on 1 Dec, AA, JD, AM & PW all agreed they would attend
Christmas Tree lighting on 4 Dec, AM & PW agreed to attend.
Display boards from BDC would be available.
 - 6 **Finance**

PW had breakdown of figures given on grant application form:
Consultation Meetings £600; Questionnaires £2000; Website Creation £400
Affordable Housing Study £2000; Questionnaire Design Consultant £2000;
Policy writing help £2000

Discussion around this raised the question of changing designations. It was not known.
GH suggested that BDC might have a Affordable Housing Study and A1 housing may have figures on demand for housing in Clarborough. *PW would enquire of Natalie Cockrell at BDC. AM would enquire of A1 Housing.*
 - 7 **Website**

GH outlined material on Village website and the new e-mail address on the site candwnp@gmail.com. He also gave out copies of the password and suggested there be 1 person who acts on the e-mails. It was agreed that this would be PW for the moment. GH asked if we want minutes and other documents on the site. In the spirit of openness it was agreed to do this.
 - 8 **AOB**

PW raised the Project Plan sent to us by Mike Dando. He had redrawn it as he found it difficult to relate different elements. He showed a preliminary attempt at this and said he would e-mail the final version. It was agreed it might be useful. He also suggested it be the sole subject of the next meeting. This was agreed.
 - 9 **Date for next Meeting:**
11 November at 2 pm at 56 Broad Gores.
NB The location of this meeting has been changed to King's Arms, Mian Street
- Meeting finished at 3 pm