

Minutes of the Clarborough & Welham Parish Council meeting held 27<sup>th</sup> February 2017 held in the Clarborough Village Hall , Main Street, Clarborough on

**Present:** Cllr Gibson (Chair), Cllr F Robinson, Cllr B Robinson, Cllr Avery, Cllr Baines, Cllr George, Cllr Bowler and Cllr Willcock

**Others present:** W Davies (Clerk), District Cllr Kath Sutton, PCSO Airey, H Oates (Footpath Warden) and members of the public.

**621/17 To receive apologies for absence**

No apologies received.

**622/17 To receive any Declarations of Interest in any items on the agenda**

No Declarations of Interests received.

**623/17 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey & Mr Oates Footpath Warden**

Mr Oates gave the following footpath report:

1 – Seasonal closure of Byway no.22 Market Hill. The barriers have now been installed and no serious problems have been reported.

2 – Bridleway No.3 Little Lane. Letters have been issued by Notts County Council to all householders whose properties are adjacent to the bridleway asking them to cut back any foliage which is obstructing the bridleway or the lighting standards.

Notts CC will be removed some trees, which are their responsibility, before the end of February. The funding request for resurfacing the bridleway has not been successful so other avenues must be explored.

3 – Neighbourhood Development Plan. A dialogue has been opened with the respective parties to ascertain how footpath no.1 impinges on the proposed development of the Broad Gores site.

- County Cllr Liz Yates was unable to attend and sent her apologies.
- District Cllr Kath Sutton mentioned a planning application on Gypsy Corner.
- PCSO Airey gave his crime report for the beat area.
- A resident commented on the events due to take place in 2020 re the Pilgrim Fathers

At this point the Council brought agenda item 14 forward to discuss.

**624/17 To discuss the resurfacing of Little Lane, Clarborough**

The Chair reported on the disappointment that the County Council has no funding available for the resurface work for Little Lane and commented that the Parish Council *may* be able to contribute towards the funding; the Clerk will check on legislation to do this.

**625/17 To approve minutes of the meetings held 16<sup>th</sup> January 2017 & 7<sup>th</sup> February 2017**

Cllr George proposed to accept the minutes of the meeting held 16<sup>th</sup> January 2017 as a true record; this was seconded by Cllr Baines and resolved by the Council.

Cllr F Robinson proposed to accept the minutes of the meeting held 7<sup>th</sup> February 2017 as a true record; this was seconded by Cllr B Robinson and resolved by the Council.

**626/17 To receive updates from the actions of the meetings held 16<sup>th</sup> January & 7<sup>th</sup> February 2017**

- 584/17 – The Chair has contacted the hedge owner
- 586/17 - The Chair is switching the internet on for the Scouts; pending reminder. Cllr Willcock has amended the information leaflet and given to a resident to handout
- 587/17 - No suggestions from the residents have been received for ideas for the red phone kiosk – to be put on the agenda in the future
- 597/17 – Cllr Bowler has emailed the organisers of the Nation’s Tribute and WW1 Beacon of Light event and registered that the council will be taking part
- 598/17 – The Chair will contact BDC for signs for the voluntary smoking ban in the play area
- 600/17 – The Chair reported that the 3 street lights are now working ok. The gantry has now been repaired
- 610/17 – Cllr Willcock reported that the BDC has put up a for sale board on their land following the result of the referendum
- 614/17 – Cllr Willock has sent an application form in to join the National Association of Allotments

**627/17 To receive reports from other meetings**

No meetings attended.

The Chair will attend the Central Forum meeting on the 2<sup>nd</sup> March 2017.

**628/17 To receive play area inspection reports**

Cllr Bowler has carried out the play area inspections and no actions required.

**629/17 To consider request from the village Ventures to use the sports field on the 21<sup>st</sup> May 2017**

Cllr B Robinson proposed to approve the request for the Village Ventures to use the sports field on the 21<sup>st</sup> May 2017; this was seconded by Cllr Baines and resolved by the Council. The Chair will ask for a copy of their public liability insurance prior to the event.

**630/17 To consider planning applications, note any correspondence and decision notices as listed**

**Application ref: 16/01716/COU**

Location: Stable at Welham Villa, Main Street, Welham

Proposal: Conversion and minor extension to an existing outbuilding to provide an annex/auxiliary accommodation for a disable relative

The Council considered the above application and Cllr Bowler proposed not to make any objections.

**631/17 To receive any updates on flooding issues**

Cllr Avery had nothing to report at this moment in time.

**632/17 To discuss litter picking for 2017**

Following discussion it was agreed to hold the litter pick on the 19<sup>th</sup> March 2017. Bacon butties will be available for the volunteers. Information will be put on the website/facebook and also posters will be put up. The Chair will contact B.D.C regarding the supply of bin bags/litter pickers and High Viz vests.

**633/17 Finance: – To approve payments as listed and receive financial update**

The Clerk circulated copy of the January finances, bank statements and budget figures. The Clerk also requested a virement of budget figures.

Cllr George proposed to approve the virement and the payments listed; this was seconded by Cllr Avery and resolved by the Council.

The Clerk requested additional bank signatories; Cllr Willcock and Cllr Avery volunteered – to be put on the agenda for the next meeting.

- a) National Allotment Society - £66.00 (1955)
- b) P Gibson – Chairman's allowance for N.P Group £30.00 (1956)
- c) Clerk's February wage and expenses £191.63 (1957)
- d) CDCA – additional room hire £15.00 (1958)
- e) P Willcock – N.Plan leaflet delivery (N.P grant money) £220.00 (1959)

**634/17 To review the Internal Audit Testing document for 2016/17**

The Clerk circulates a copy of the audit testing document for the Councillors to review;  
The Chair proposed to approve the audit testing document; this was seconded by Cllr Baines and resolved by the Council.

**635/17 To receive any updates regarding the Neighbourhood Plan**

Cllr Willcock gave the following report:

**New Parish Lane Name**

I have spoken with two long-term residents of the village, neither have any ideas which would lead to an obvious name. The name 'Clarborough Common' is already used to refer to the land beyond Broad Gores off Big Lane. The land was used for celery growing, pasture land and a cricket pitch. A suggestion of 'Parish Park' has been made.

**Notice Board**

After working out a design, obtaining the timber has proved difficult, with items on websites not matching availability from supplied in Retford. I hope to source it tomorrow.

**Meetings**

The original dates suggested proved to be difficult due to the proximity of the school holidays. They were, therefore, put back to:

2 March – Wildflower Meadow Management – The Gate Inn from 7.30pm

7 March – Allotments – The King's Arms from 7.30pm

All 17 of those for whom I have contact details from September 2015 have been emailed or phoned. I have had no responses.

Leaflets with the meeting details were distributed on 16 February 2017. Posters will be put up tomorrow – 28 February.

**Footpath**

The footpath, route and treatment is a legal 'structure'. We interfere with it without authorisation at our peril! All attempts so far to find out the situation through the Footpaths Officer have come to nothing. I have been attempting to get advice since last summer.

As I explained at the 7 February meeting the land can be developed to the point of seeding by autumn this year if we can use the coming spring and summer to carry out recommended preparation. If we miss a process we jeopardise the ultimate success of the transformation and the ability to get wildflowers growing in 2018.

## **Finance**

I have, today, heard from our BDC Planning contact that there is a fund for community development projects for which she would like us to apply. There is a continuing theme of N.Plan to enable it to progress as proposed. Following the N.Plan update and discussion on a name for the piece of land; Cllr Baines proposed to call the land '*Parish Pastures*', this was seconded by Cllr Willcock and resolved by the Council.

### **636/17 To consider proposal that the Clarborough Allotment Association shall report all allotment developing consideration to the full Parish Council for formal ratification**

The Chair proposed to approve the above proposal which was seconded by Cllr Willcock and resolved by the Council.

### **637/17 To consider putting a dog fouling bin & notices on the new land**

The notice board budget was discussed at a previous meeting..

The Chair said it was too early to decide on dog bins and would have to see what the developers put in place. Cllr Avery proposed in advance to purchase an additional bin if required; this was seconded by Cllr Baines and resolved by the Council. Cllr B Robinson proposed to allocate £200 towards the additional bin which was seconded by Cllr F Robinson and resolved by the Council. The Chair will contact BDC to see if an additional bin is purchased would they be happy to empty it.

### **638/17 To report any Highways/Rights of Way/Service faults**

- The Chair reported that Anglian Water has written regarding new water mains in Clarborough
- Cllr Willcock reported that an overgrown hedge is three quarters over the pavement; the Chair will investigate

### **639/17 To receive any items for information and future agenda items**

- Additional bank signatories
- A Nation's Tribute and WW1 Beacon of Light event
- Repairs to the Welham notice board
- Grant payments for the financial year end

### **640/17 Time and date of next Parish Council Meeting**

The next Parish Council meeting will be held on the 3<sup>rd</sup> April 2017 at 7pm in the Clarborough village Hall, Main Street, Clarborough.

The Chair closed the meeting at 8.45pm.