

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of the Clarborough & Welham Parish Council meeting held in the Clarborough Village Hall,
Main Street, Clarborough on Monday 19th November 2018 at 7.00pm

Present: Cllr Gibson (Chair), Cllr Baines, Cllr Bowler, Cllr Hardie and Cllr Willcock

Others: Mrs Davies (Clerk), PCSO Airey, Mr Oates (Footpath Warden) County Cllr Tracey Taylor and members of the public

951/18 To receive apologies for absence

Apologies received from Cllr Avery.

It was noted that Cllr George has now resigned from the Council due to moving to Scotland. The Clerk will notify the District Council.

952/18 To receive any Declaration of Interest in any items on the agenda

No declarations of Interests received.

953/18 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey and Mr Oates (Footpath Warden)

County Councillor Tracey Taylor reported the Local Improvement Scheme has reopened for applications for Capital Projects. The devolution debate carrier on; there is a link on the NCC website with further information.

Mr Oates gave his Path Warden's report:

- 1) Barbed wire – It had been reported that there is a roll of loose barbed wire at the side of FP NO. 12, I will remove it as soon as possible
- 2) Seasonal closure of Byway No.22 – the barrier was closed on the 1st November
- 3) Ploughing and Cropping Survey – This will be completed by the end of November

PCSO Airey gave his reported crimes of interest for his beat area.

District Councillor Kath Sutton sent in her report which the Chair read out:

This report is mainly a list to thank people for all their hard work recently and for that reason I ask that these comments be recorded in the minutes.

I would like to thank everyone on the Parish Council for all their contributions to the commemoration weekend. It was a really moving and heart-warming weekend and all your organisation was superb – so detailed and it involved so much hard work. In particular I have to thank Cllr Willcock and Cllr Bowler who have worked tirelessly along with Cllr Baines's WI. Because they were all so organised it became a team effort with everyone involved. I felt honoured to be a part of it – thank you.

Both the Chair and I attended the Central Bassetlaw Forum and one of the comments concerned the lack of police attendance at parish meetings. We have always known that we are particularly fortunate to have PCSO Dave Airey but perhaps it's a timely reminder to thank him again for being so supportive.

I know that I have mentioned it already in a village newsletter but all of you councillors take on extra duties outside the meetings which involve much hard work. The Chair mentioned it at the Forum and I would like to add my thanks because my attendance at other meetings have shown me that the Clarbrough and Welham Councillors are rather special, and cope with very long agendas, quite seamlessly under the Chair's Chairmanship.

Bassetlaw District Council is planning extra publicity concerning littering where people throw items out of their cars. A number of people have been successfully prosecuted when they were seen throwing cigarette ends out of their car. Anyone who wishes to help with this situation merely needs to record the registration of the car, the time of the offence, and the place where the offence occurred, and send all detail to BDC.

A reminder that our parish has a link to the Pilgrim Fathers and early in the New Year a decision needs to be taken about an interpretation board.

954/18 To approve the minutes of the meeting held 8th October 2018

Cllr Willcock proposed to accept the minutes of the meeting held 8th October 2018 as a true record; this was seconded by Cllr Baines and resolved by the Council.

The Chair brought this following item forward.

955/18 To receive update from the Allotment Association and consider/approve associated expenses

A member of the Allotment Association went through their finances for the year ending 30th September 2018 with a closing (unverified) figure of £438.29.

Funding applications have been submitted to the Parish Council £300 which is part of the Neighbourhood Plan progressing grant from BDC; Village Ventures £500; Rotary Club £500; giving a total of £1300 towards this financial year's projects.

A gate and fencing has been purchased and now an grant application for £1500 is to be submitted to the Parish Council towards materials to put down for car parking; plus membrane and hire of a roller for one or two days. Options are being looked into regarding the surface material; either crushed limestone or road planeings (if suitable).

Cllr Hardie circulated a copy of a draft Allotment Inspection checklist for the Councillors to view. It was agreed that the Councillors will consider the checklist and let Cllr Hardie know if they have any further suggestions or amendments prior to the next meeting when it will be approved. It was suggested that one councillor and one allotment association member will carry out the allotment inspection as its annual review.

956/18 To receive updates on any actions from previous meetings

- Footpath on the sports field has been repaired
- Grit has been delivered and stored in the container

Cllr Wilcock gave an update on the World War 1 Commemorations event as follows:

All of those attending each of the events during the Remembrance Weekend of 10th and 11th November was very appreciative of the work which parish organisations had put into the Commemoration.

This was from the Poppies and Tommy Silent Silhouette through to the Bell Ringing. The Royal British Legion secretary for the Retford area came to the Village Hall display but I am not sure whether she managed to visit the Church and was really impressed with the range of events. All who attended the different event or events were similarly appreciative of the wide range of events.

The numbers far exceeded expectations:

Flower Festival - 100+ over the 2 days; Remembrance Day service - 102; Memorial Copse Planting - 70+; Display and Free Food in the Village Hall - 100+; Beacon Lighting - 130+.

Letters to the 7 local Parish commercial concerns asking for a donation towards the cost of the Memorial Copse plaques and the tree guards elicited only 1 response. That was from Millpledge Veterinary to cover the full pre-VAT cost of the plaques at nearly £400. Following the planting of the Memorial Copse the Village Ventures offered to cover the full £750 pre VAT cost of the tree guards which will be delivered on Friday. Earlier the oak plinth for the main tree plaque (value £40+) had been donated by Luxury Wood Limited at East Drayton. Between them; the National Trust at Clumber Park, Sherwood Forest Country Park and the National Memorial Arboretum in Shropshire; have donated a total of 12 trees, valued at about £500-£600.

Thank you to all those many organisations and individuals who helped to make this such a memorable and commemorative day.

Cllr Baines reported that the WI raised £41 through donations received from the food at the event; this was donated to the British Legion. The 600 knitted poppies that the WI made will also be donated to the British Legion to be sold next year.

957/18 To receive reports from any other meetings attended

The Chair attended the Central Parish Form and will email around the minutes of the meeting when he receives them.

958/18 To receive play area inspection reports

Cllr Bowler didn't have a report to submit this month. However, the Chair has greased the play area gate as part of the annual maintenance. The gate key, grease and instructions will be stored in the cabinet in the village hall office.

959/18 To consider planning applications, note any planning correspondence and decisions**Application: 18/01359/ADV**

Location: Land off A620 Welham Road, Retford

Proposal: Retain pole mounted free-standing Di Bond aluminium sign

After consideration Cllr Hardie proposed not to make any objections; this was seconded by Cllr Bowler and resolved by the Council.

960/18 To receive update on the Neighbourhood Plan review

Nothing to report till January.

961/18 To receive update from the Housing Development Working Group

Cllr Willcock gave the following report:

Following email correspondence between Cllr Willock and the housing developer; it was noted that plans were still being down up for the site and the developer assured Cllr Willcock the he would bring the plans before the Parish Council prior to submission to the District Council.

962/18 To approve payment of the Newsletter donation

Cllr Willcock proposed to approve the annual newsletter donation of £600.00; this was seconded by Cllr Hardie and resolved by the Council.

963/18 Finances – to approve payments and receive financial update

The Clerk circulated copies of the finances to date and bank statements for the Councillors to view.

Cllr Baines proposed to approve the payments; this was seconded by Cllr Bowler and resolved by the Council.

- 1) John Edgar Agricultural Services – spraying of Parish Pasture £300.00 (2074)
- 2) P Gibson reimbursement for AJ Surfacing & Paving – sports field footpath repair £1550.00 (2075)
- 3) P Willcock reimbursement for Xavier Cooper – WW1 tree guards £1002.00(2076)
- 4) Parish Clerk wage & Exp £175.47 (2077)
- 5) HMRC – p.a.y.e £37.40 (2078)
- 6) Holmes Groundcare Maintenance £334.30 (2079)
- 7) P Gibson – reimbursement of expenses £48.09 (2080)
- 8) Clarborough & Welham IT Group £600.00 (2081) – agenda No. 11
- 9) Unity Coaches for the WW1 event £150.00 (2082) (Grant received to cover this)
- 10) Poppy Appeal donation for wreaths £50.00 (2083)

964/18 To consider request for a small football pitch on the play area off Smeath Lane

No information has been received from the young people who have put in the request.

965/18 To consider purchase of a grit spreader

The Chair has found a grit spreader on the internet at a price of £80.00; the Clerk suggested looking at one she has purchased for one of her other Councils. Cllr Baines proposed that the Chair investigates the options and purchases a grit spreader; this was seconded by Cllr Bowler and resolved by the Council.

966/18 To consider budget ideas for 2019/20

The Council went through the current budget and increased the play area expenses to £1500 to build up funds for replacement equipment. Plus a £1000 contribution towards a Pilgrim Fathers Interpretation board due to a connection in the village.

967/18 To approve meeting dates for 2019

The proposed meeting dates are:

14th January 2019 – already agreed

25th February

1st April

13th May

17th June

22nd July

2nd September

7th October

18th November

30th December

3rd February 2020

968/18 To receive update on the Christmas lighting event and consider associated expenses

The Chair gave an update on the event's arrangements so far and the expenses of £117.65. The event has been advertised via the notice boards, website Retford Times and the Retford information website. It was agreed that any money raised would go towards funding a WW1 memorial bench.

Cllr Baines gave an update on the Christmas Lunch for the Senior Citizens on the 1st December.

969/18 To receive update from the Parish Pasture Group and consider/approve associated expenses

Cllr Willcock gave the following report:

Land Work - Some work has been started on cutting down those areas where the summer has seen most growth. This is to open up the ground to allow the snowdrops, bluebells, aconites, primroses and cowslips planted in March and April this year to grow through the coming months. Work will be ongoing through the winter months.

Seeding - As a result of the September seeding there is now a fine spread of green colouring to the land.

Memorial Copse - As we have seen in the WW1 Commemoration report 5 Oak Trees have been planted to form a Memorial Copse.

After the planting event a member of Village Ventures suggested that they may be in a position to buy 1 of the protective tree guards. After they consulted the rest of their committee I received an email the following day stating that they would buy all 5 guards at a cost of £750! These will be delivered on Friday and, hopefully, installed on Sunday.

Tree Planting - We have 12 trees 8-10 ft tall on order and these will be delivered at the end of this month. One of these has been sponsored to the value of £36 by a gentleman from Welham with whom I got into conversation when putting up Lamp post Poppies. This is a Rowan tree.

I have at least another 20 trees in my garden provided by the National Trust and surplus to requirements, from the NMA or left over from hedging whips planted in the Spring and grown on from the summer.

210 more hedging whips have been purchased from the Woodland Trust and will be planted on Wednesday by Muddy Fork. They will be used to replace those whips which have died due to the hot summer.

By mid-December all the tree planting for the foreseeable period, with the exception of the Community Orchard, will have been carried out.

Finance - We have not yet received the grant from Bassetlaw District Council.

970/18 To receive update on the Flood Prevention and Flood Management Strategy

Cllr Avery submitted the following Flood Prevention report in his absence. Contact has been established with Hardeep Rai, the NCC Flood Risk Officer, who is seeking a meeting of parishioners to discuss flood prevention actions. I will facilitate this but also incorporate reporting to parishioners about the proposed plans for a flood relief engineering scheme, previously reported to the Parish Council.

I understand the work by the engineering consultants JBA for BDC continues with the objective of establishing a business case for the flood prevention engineering works. I continue to ask for feedback about progress. Help from Cllr Tracy Taylor and Cllr Kath Sutton would be welcome.

971/18 To report any Highways/Rights of Way or Service Faults

The following items have been reported:

- School light is flashing when it's not required
- Faulty interacted speed sign
- Tangled chains on the gantry

972/18 To receive any correspondence or information for future agenda items

Cllr Baines queried the lack of parking at the village shop following changes to comply with the planning inspector's instructions. It was noted that people using the shop are now having to park on the main road.

973 /18 Time and date of the next Parish Council Meeting

The next Parish Council meeting will be held on the 17th December 2018 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

The meeting closed at 8.48pm.