

# CLARBOROUGH AND WELHAM PARISH COUNCIL

## Minutes of Parish Council Meeting

A meeting of the Clarbrough and Welham Parish Council was held in the Village Hall on Monday, 6th September, 2010 at 7.00 p.m.

Present were: Councillors P. Gibson (Chairman), Mrs. L. S. Baines, Mrs. A. Codling, M. K. Collins, B. Grice, A. Hardie, Mrs. V. Lilley, Mrs. F. M. P. Robinson and A. Winfrow.

Also in attendance: County Councillor Liz Yates; District Councillor Kath Sutton, Jan Pauley (Nottinghamshire County Council Communities Department); PC C. Glover; D. Airey (PCSO); J. E. Salmon (Clerk); six members of the public.

Public Session (not part of the formal minutes): Items covered included: Presentation by County Council on Village Signage (until 7.13) (B. Grice & Mrs. F. M. P. Robinson are to progress this matter); PCSO's report for July and August (until 7.27); Greg Herdman notified the resignation of Peg Evans as Secretary of the IT Group; Hedge problem at the junction of Big Lane and Broad Gores (Chairman agreed to follow up); Play area issues; Chapel Close - identification by emergency vehicles - petition. Item concluded at 7.42 p.m.

45. Apologies for absence - None

46. Declarations of Interest

Village Hall: Mrs. V. Lilley

IT Group: B. Grice

Village Ventures Committee: A. Hardie

47. Minutes of the meeting held on Monday, 5th July, 2010

Upon a proposal by B. Grice which was seconded by M. K. Collins, the Council resolved that the minutes of the meeting held on Monday, 5th July, 2010, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

48. Matters Arising from the Minutes

Minute 34 - B. Grice had spoke to G. Albery regarding relocation of the bench; no permission was required provided that the neighbouring householders had no objections. However, it had been ascertained that the householders were not supportive. Members agreed that Holmes Groundcare be asked to provide a quotation for reinstallation. Further consideration of the item was deferred to the next meeting for further consideration of possible locations.

Minute 33iv - The Chairman had discussed the overhanging trees on the driveway with the owner, and had ascertained that work is about to be done.

Minute 37iv - The Chairman had spoken to the persons using the field for football and had asked them to write in seeking permission.

Minute 41i - A public Neighbourhood Watch meeting had been arranged for 6.30pm on 4th October, immediately before the normal Parish Council meeting. Publicity would be required; P. Gibson would produce a leaflet for distribution.

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Minute 43 - A. Winfrow reported that Holmes Groundcare are dealing with the Christmas Lights and indicated that a contract was needed. It was suggested that this should take the form of an exchange of letters, including relevant dates. The tree was to be in place by Thursday 2nd December.

Members discussed whether letters received by the Parish Council should be read out at meetings. A. Winfrow expressed the view that this must be the case; the Chairman indicated that he could decide not to have them read out.

49. Risk Assessment / Winter Strategy

Members returned to discussions at previous meetings regarding the location of sandbags which had been offered by the District Council. B. Grice suggested that John Bowler should be invited to speak to the Parish Council. A response to the suggestion of a joint approach on emergency planning was awaited from Hayton Parish Council. A. Hardie indicated that the priority needed to be vulnerable people in the village. It was agreed that the matter would be placed on the next agenda, and A. Hardie and A. Winfrow would report back at that time.

50. Highway and footpath issues

A. Hardie agreed to look at Shady Lane and contact the appropriate County P3 personnel.

Mrs. A. Codling reported on action by Liz Yates in relation to Little Lane which had produced a reply from Laura Summers. A reply from Tim Hart on the 'Restricted Byway' issue was still awaited; details would be provided to Liz Yates who would take the matter up.

B. Grice referred to an issue relating to stiles near Bone Mill Lane. A. Hardie indicated that the matter had been resolved; he gave an update on P3, under which replacement of all stiles by kissing gates had been approved. The revised claim including these items (but excluding the bid for funding for Little Lane, which was being handled outside P3) was ready for submission to the County Council; members approved its submission and for the work to be carried out by Holmes Groundcare Maintenance. The submission included the addressing of issues raised by a resident of Bone Mill Lane, to whom the relevant forms relating to access to the canal at the former Gate Inn had also been issued.

Members noted that the road had sunk again at the Howbeck Lane / Main Street junction.

Fernwood vehicles to West Burton had been noted speeding through the village, but the traffic was reported to be ceasing; the Chairman agreed to check.

The issue of dog fouling at Welham Corner had been raised by Holmes Groundcare Maintenance. It would be addressed by sending letters to the eight properties in the area. A letter would be drafted for the Chairman.

Following a recorded delivery letter in August requesting replies to letters from April and May, a response which had been received from G. Albery of the County Council in respect of encroachments and speed limits was noted.

51. Playing Field and Play Area

An issue relating to trees on the playing field was noted. A. Hardie reported that the trees would not be planted until spring.

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Mrs. A. Codling reported that £2,000 had been received from the County Council. The baby swing was to be put up during the week.

A letter from Pat Connor expressing thanks for the play area was noted.

A letter from R. Mervill of Bassetlaw District Council on the subject of encouraging play in rural areas, together with the Clerk's reply seeking funding, was noted.

A. Winfrow asked whether the Council should prohibit dogs on the playing field while the area is open. Mrs. V. Lilley reported that she had not come across the problem during routine inspections.

52. Finance

The earlier 'on hold' decision to add B. Grice as a bank signatory would be reactivated.

The payment of £1,260 had been accepted by DLA Piper UK LLP in full and final settlement of this matter subject to payment of the appropriate VAT.

The following payments were approved (cheque numbers in brackets):

	£
DLA Piper UK LLP - VAT on Legal Fees (1528)	220.50
Clement Keys - Audit Fee 2009-2010 (1529)	334.88
Holmes Groundcare Maintenance - Grass Cutting, July including P3 (1530)	737.66
Clarborough & District Scouts - Litter Pick, 21st July (1531)	60.00
Clarborough & District Community Association - Hire/Lighting (1532)	444.00
Holmes Groundcare Maintenance - Grass Cutting, August (1533)	164.50

53. Planning Applications and Determinations

Five decision notices had been received from Bassetlaw District Council:

1/10/10/11 - Mrs. G. Goldsmith, 1 Whinleys Cottage, Church Lane - Change of Use of Land to incorporate Dog Grooming Business - Approved, with different hours from those shown in the application

1/10/10/12 - R. Turner, 20 St. John's Drive - Two-storey rear extension to existing dining room and bedroom - Approved with standard conditions.

1/10/10/13 - J. Hindle, Apple Tree Cottage, Big Lane - install two bay windows - Approved with standard conditions.

1/10/10/14 - Mrs. S. Booth, Church View, Church Lane - extensions - Approved with standard conditions.

1/10/10/15 - Clarborough Nurseries, Main Street - new farm shop to replace timber building - Approved with conditions.

Two new applications had been considered by the Planning Committee in order to meet District Council deadlines:

1/10/10/16 - K. & S. C. Johnson, White House Farm, Main Street, Welham - Extension/alterations to dwelling and outbuilding - members objected to this application and commented that "the alteration to the covered store impacts on adjoining properties - increased height of boundary wall".

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1/10/10/18 - S. Potts, Plot 2, land adjacent to Wayside, Big Lane - Erect new bungalow with rooms in roof space and detached garage - members raised no objection but commented on four matters (need for a scheme to address the Little Lane boundary, height of roof/windows overlooking nearby properties, no access to/from Little Lane should be allowed, proximity to watercourse).

One further new application had been received:

1/10/10/19 - J. Hindle, Apple Tree Cottage, Big Lane - Change flat roof to pitched roof and alterations to windows. Members agreed to refer this application to the Parish Council's Planning Committee, to meet at the end of the Council meeting. *(The Planning Committee duly met, and had no objections or observations).*

54. Reports of meetings - Nil

55. Christmas Event

Mrs. A. Codling reported on the arrangements.

56. Correspondence

A letter from the County Council on gully emptying and cleansing policy sought the identification of 'problem locations'. Members agreed that the reply should identify Howbeck Lane.

The Council's former insurers had settled a claim in relation to an alleged occurrence on the playing field, in the sum of £3,040.86 + £8,000 costs.

The Clarbrough and District Community Association had written, requesting the Parish Council to act as sponsor and offer a grant in relation to their application to the Veolia Environmental Trust for funding a new hardwood (maple) floor to replace the worn-out floor in the main hall. Upon a proposal by B. Grice which was seconded by A. Winfrow, support was agreed in principle. It was agreed to re-agenda the matter and invite the Treasurer of the CDCA to attend. The CDCA had also written regarding signage; it was agreed to re-agenda this matter.

The Council noted various other items of correspondence.

57. Date and time of next Parish Council meeting

The next Parish Council meetings would be held on Mondays, 4th October, 1st November and 6th December 2010 and 17th January, 7th March, and 4th April, 2011 at 7.00 p.m. in the Village Hall.

The Chairman closed the meeting at 9.40 p.m.

SIGNED.....CHAIRMAN