

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of Parish Council Meeting

A meeting of the Clarborough and Welham Parish Council was held in the Village Hall on Monday, 1st November, 2010 at 7.00 p.m.

Present were: Councillors P. Gibson (Chairman), Mrs. L. S. Baines, Mrs. A. Codling, M. K. Collins, B. Grice, A. Hardie, Mrs. V. Lilley, Mrs. F. M. P. Robinson and A. Winfrow.

Also in attendance: D. Airey (PCSO); J. E. Salmon (Clerk); 12 members of the public.

Public Session (not part of the formal minutes): The Chairman gave an update of actions taken since the last meeting including Welham sign, trees, dyke, potholes. A member of the public raised the issue of Fernwood lorries travelling to West Burton, and A. Winfrow gave an update. The PCSO gave his monthly report, and mentioned the forthcoming AI Housing visit. Item concluded 7.22 pm.

76. Apologies for absence

County Councillor Liz Yates; District Councillor Kath Sutton.

77. Declarations of Interest

Village Hall: Mrs. V. Lilley; IT Group: B. Grice; Village Ventures Committee: A. Hardie; A. Winfrow; Holmes Groundcare: A. Winfrow

78. Minutes of the meeting held on Monday, 4th October, 2010

Upon a proposal by M. K. Collins which was seconded by A. Hardie, the Council resolved that the minutes of the meeting held on Monday, 4th October, 2010, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

79. Community Website

G. Herdman outlined the current position, and a discussion ensued. Upon a proposal by A. Winfrow which was seconded by Mrs. L. S. Baines, it was agreed to reimburse the sum of £33.49 to G. Herdman utilising the Office Expenses budget provision, within which a separate subdivision would be created.

(R. Stockdale, Treasurer of the Clarborough & District Community Association, was in attendance for the next two items)

80. Replacement of floor in the main hall of the Village Hall

R. Stockdale outlined the need for the Community Association to replace the main hall floor at an estimated cost of £9,000, of which some £5,000 could be met from their own reserves. A sponsor such as the Parish Council was required in order to draw funding from the Veolia Environmental Trust; a sum of £1,000 was suggested. Upon a proposal by B. Grice which was seconded by Mrs. F. M. P. Robinson it was agreed that a minimum amount of £1,000 would be included in the budget for 2011-2012.

SIGNED.....CHAIRMAN

81. Signage

Members considered a submission by the Community Association. Upon a proposal by A. Winfrow which was seconded by Mrs. F. M. P. Robinson, it was agreed to invite Mr. Stockdale to come back with a specific design.

82. Matters Arising from the Minutes - covered under other agenda items.

83. Standing Orders

Documents had been circularised by A. Winfrow. The Clerk would inspect them and report back.

84. Emergency Planning / Winter Strategy

A final draft version of the 'village help plan' was submitted by A. Hardie and A. Winfrow. Upon a proposal by P. Gibson which was seconded by Mrs. V. Lilley, the list of contact names was accepted for incorporation within the plan. The matter would be placed on the next agenda.

85. Highway and footpath issues

At Little Lane, works by the County Council were ongoing. The Chairman referred to an issue with a tree branch. A letter from K. Durham would be acknowledged and referred to the County Council. The reply would indicate that the Parish Council had no intention of obstructing the bridleway without proper authority and that the Council did not accept his position in this matter. A copy would be sent to the school governors. Reference was made to concerns about upgrading bridleways to restricted byways elsewhere in the country (Devon).

M. K. Collins reported a fire inside an ash tree along the footpath from Broad Gores to the Canal. He was advised to raise the matter with AI Housing at the site inspection on Thursday.

A query re kissing gates was answered by A. Hardie.

A response to the consultation by the NCC Rights of Way Service would be made, indicating the need for funding of the current level of P3 grass cutting to be maintained.

The draft legal agreement in respect of footpaths across Parish Council land to Clarborough Primary School was considered and was found to cover the relevant matters satisfactorily. Before signing it, upon a proposal by Mrs. V. Lilley which was seconded by A. Winfrow it was agreed to enquire whether they still need and plan to construct the second footpath. This item led to a further discussion as to whether the play area should be fully enclosed - continued below.

86. Playing Field and Play Area

A letter from Mrs. A. Cobb relating to the playing field, mainly in respect of issues arising if it is not fully fenced, was noted. Some Councillors (A. Hardie, L. S. Baines, A. Winfrow) wished it recorded with names that it should be fully fenced and A. Winfrow made a proposal to this effect. An amendment, proposed by P. Gibson, seconded by Mrs. F. M. P. Robinson and noting that the play area inspection report was awaited sought deferral until January when a decision would be made on whether to reinstate the fence. This amendment was carried by 6 votes to 3. A reply would be sent to Mrs. Cobb indicating the decision and the expectation that the forthcoming report would cover the required risk assessment.

Members considered a quotation in the sum of £554.62 + VAT from Holmes Groundcare Maintenance, for cutting back the hedge at the rear of the play area, removing fallen trees and reinstalling a bench. After discussion, it was agreed not to proceed with the removal of the tree which was not on parish council land, and upon a proposal by Mrs. F. M. P. Robinson which was seconded by Mrs. V. Lilley it was agreed to ask Holmes Groundcare Maintenance to resubmit the quotation.

87. Remembrance Sunday

The Chairman was unable to attend; the Vice-Chairman would deputise. The wreath was in the office. As the service was to be at Hayton it was agreed, with one against, to purchase a second wreath, the cost of which would be included in the overall £50 donation.

88. Post Office

A message from the shop was noted. A reply would be sent indicating that additional volunteers were being recruited for Neighbourhood Watch, that the Parish Council supports keeping the shop and post office, and asking whether there were other ways in which the Council could help.

89. Chairman's Allowance

The Chairman referred to advice from NALC on this subject. It was agreed to keep it largely informal. A bouquet of flowers would be organised for the couple celebrating their 70th anniversary and a £25 donation for Help for Heroes would be organised by the Clerk.

90. Christmas Event

Mrs A. Codling reported. A volunteer was needed for cakes as the WI were committed on other stalls and with the Christmas Party. This issue was resolved, and the arrangements for Father Christmas and the tree were noted to be in hand.

91. Access for disabled people at the back of the church

A. Hardie outlined the proposals. It would be necessary for the Parochial Church Council to produce a scheme; if assistance was required, the PCC could then request it from the Parish Council.

92. Notice Boards

Refurbishment of the notice boards at Little Lane, Church Lane and Smeath Lane/Broad Gores was required. Holmes Groundcare Maintenance would be asked to inspect these notice boards and submit a quotation.

93. Finance

Draft Budget 2011-2012

The following payments were approved (cheque numbers in brackets):

	£
Clarborough & District Scouts - Litter Pick, 20 th September (1537)	60.00
Clarborough & District Scouts - Litter Pick, 27 th October (1538)	60.00
Clarborough & Welham IT Group - second instalment of newsletter grant (1539)	200.00
G. Herdman - Reimbursement re registration of website domain name (1540)	33.49
Holmes Groundcare Maintenance - Grass Cutting/Marking Pitch, October (1541)	199.75
The Poppy Appeal - Two wreaths and top-up donation (s.137) (1542)	50.00

SIGNED.....CHAIRMAN

94. Planning Applications and Determinations

One decision notice had been received from Bassetlaw District Council:

1/10/10/19 - J. Hindle, Apple Tree Cottage, Big Lane - Change flat roof to pitched roof and alterations to windows - Approved with standard conditions

The following two new applications were referred to the Planning Committee:

1/10/10/23 - Mr. G. Spencer, 18 South View Drive - Erect Garden Shed

1/10/10/24 - Mr. & Mrs. L. Kirk, Holly Cottage, Little Gringley Lane, Welham - Retrospective application to amend position and reduce size of detached garage

95. Reports of meetings - Nil

96. Correspondence - deferred

97. Date and time of next Parish Council meeting

The next Parish Council meetings would be held on Mondays 6th December 2010 and 17th January, 7th March, and 4th April, 2011 at 7.00 p.m. in the Village Hall.

The Chairman closed the meeting at 9.45 p.m.

Minutes of Planning Committee Meeting

A meeting of the Planning Committee of Claborough and Welham Parish Council was held in the Village Hall on Monday, 1st November, 2010 at 9.45 p.m.

Two new applications had been referred to the Committee:

1/10/10/23 - Mr. G. Spencer, 18 South View Drive - Erect Garden Shed

Members resolved to object to this proposal. It would create a precedent and it would encroach onto Little Lane bridleway.

1/10/10/24 - Mr. & Mrs. L. Kirk, Holly Cottage, Little Gringley Lane, Welham - Retrospective application to amend position and reduce size of detached garage

Members resolved to object to this proposal. It encroached onto the adjacent property.

SIGNED.....CHAIRMAN